

SCHOOL OF ARTS AND SCIENCES

REQUEST FOR APPOINTMENT/REAPPOINTMENT OF ACADEMIC SUPPORT STAFF

(Attach Chair's letter and current c. v.)
(For new appointments of Lecturers and Lecturers in Foreign Languages attach Certification of English Fluency.)
(For reappointments of Lecturers and Lecturers in Foreign Languages include course evaluations.)

Department \_\_\_\_\_ Chair's Signature \_\_\_\_\_

Appointment/Reappointment of \_\_\_\_\_

Period of Appointment/Reappointment \_\_\_\_\_

Rank: Senior Fellow \_\_\_\_\_ Visiting Scholar \_\_\_\_\_

Postdoctoral Fellow/Researcher \_\_\_\_\_ Initial appointment date \_\_\_\_\_
(Annual appointments for no more than five years.)

Full time service at the following ranks may not exceed three years except with approval
of the Provost's Staff Conference:

Lecturer A \_\_\_\_\_ B \_\_\_\_\_

Lecturer in Foreign Languages (full-time only) (For appointments beyond three consecutive years
use SAS Form 98-14) \_\_\_\_\_

Research Associate \_\_\_\_\_ Research Investigator \_\_\_\_\_

Replacement for \_\_\_\_\_ New Position \_\_\_\_\_

Proposed Salary \$ \_\_\_\_\_

For Lecturer: Course Assignment \_\_\_\_\_ SAS \_\_\_\_\_ CGS \_\_\_\_\_

Enrollment Last Time Offered \_\_\_\_\_

Source of Salary:

/\_\_\_/ Fill existing position number \_\_\_\_\_, currently budgeted at \$ \_\_\_\_\_
in department 0 fund for fiscal year \_\_\_\_\_.

/\_\_\_/ Funded on other unrestricted budget.
Name of budget \_\_\_\_\_, expires on \_\_\_\_\_

/\_\_\_/ Funded fully/partially on a research or other restricted budget.
Name of budget \_\_\_\_\_, expires on \_\_\_\_\_

/\_\_\_/ Newly created position; source of funds \_\_\_\_\_

/\_\_\_/ CGS

/\_\_\_/ Other support; explain (e.g. foreign government, external fellowship)
\_\_\_\_\_

Approved: \_\_\_\_\_

Approved with Modification: \_\_\_\_\_

\_\_\_\_\_  
(Dean's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(CGS approval, if required)

\_\_\_\_\_  
(Date)